

APPLICATION QUESTIONS DEMONSTRATION PROJECT

Name of the application

Information on the applicant

1. Organisation number
 - a. All non Swedish organisations please fill in the following: 16552000-0000
2. Workplace id
 - a. If foreign organisation, fill in the following: 1818-1818
3. Name of organisation
 - a. Name of applicant organisation
4. Legal form
 - a. Limited Company
 - b. Municipality
 - c. Non-profit
 - d. Other type
 - e. Public authority/government agency
5. Address, zip code and city
6. Country
 - a. Select the country from the following list.
7. Phone number
 - a. Phone number to project manager.
8. E-mail address
 - a. Email address to project manager.
9. Website
 - a. Business/organisation homepage.
10. Authorized signatory
 - a. Fill in the authorized representatives of the organisation. Name and surname.

Project information

11. Name of the project
 - a. Fill in the project title.
12. Project summary
 - a. Give a brief summary of the project and its expected results and how you plan to achieve them.
13. Background
 - a. Give a description of the present situation, the environmental and development problems the project aims to address and why your technical solution is suitable.
 - b. Please indicate if and how the project is aligned with relevant local and/or national development plans and strategies.
14. Project Goal
 - a. Based on the background description above, what change will the project contribute towards and for who? Please be specific and quantify where possible.
15. Project Results and Additionality
 - a. What are the expected results and outputs/deliverables of the project?
 - b. When are they expected to be achieved/delivered?
 - c. How would the grant be essential for you to implement the project and what obstacles would it help you to overcome?
16. Description of project activities
 - a. What activities will be implemented to obtain results and reach the goals?
 - b. Please describe each of the activities included in the project and why they are needed.
 - c. Please describe which partner is responsible for each activity and what the outputs/deliverables will be. (Each activity will later need to be specified with start date, end date and cost under the field Time and activity plan.)
17. Dissemination of results
 - a. Given that this is a demonstration project you will have a responsibility to disseminate the acquired knowledge and share your experience.
 - b. Describe your plan for how the results of the project will be shared and how you will contribute to the technology being used by others in the country?
18. Risks
 - a. Please define any internal or external risks you see for the project implementation and how you plan to address them.
19. Target group
 - a. Who are the target group of the project and who are the potential end users of the technology?
 - b. How will they be affected or included in the project?
 - c. How will you ensure they benefit from the project?
 - d. Has the project been designed to reach both men and women?
20. Project organisation
 - a. Describe how the project is organized, who are the team members and what will the role of different partners be.
21. Is your organisation subject to national procurement laws and regulations?
 - a. Yes/no. (If yes, please fill in Appendix 2)
22. Name of project manager
23. Contact details for accountant/budget manager
 - a. Phone number and e-mail address to the accountant
24. Contact details for external auditor
 - a. Phone number and e-mail address to the auditor

Time and activity plan

25. Start and end date of your project
 - a. What activities should be implemented to obtain result and outcome goals? Each activity should be specified with start date, end date, and cost. The description of each activity should be described under the field Project information - Description of project activities

Budget and Financing

26. Costs
 - a. Specify project costs such as equipment, audit and accounting, travel, external services and other.
27. Financing
 - a. Specify source of finance such as own equity, loan, grant from Tillväxtverket and other.
28. Please indicate payment method: either IBAN or SWIFT/BIC or Swedish BankGiro or Swedish PlusGiro
29. Bank account number

Impact

30. Environment

Please address all four questions.

- a. What are the specific environmental issues that the solution solves?
- b. What environmental benefits does the technology have over current available options?
- c. How will the project contribute to the development of the country or the region?
- d. How will the project contribute towards reduced poverty?
- e.

31. Technology

- a. A criterion for the Demo Environment programme is that the technology should have been previously sold in a different market.
- b. Where has the technology been sold, what were the results?
- c. Describe the technical solution and, how its operational requirements and performance is suited to the intended market.
- d. Please also specify needs for service, maintenance and other operational issues.

32. Market

- a. How is this solution different from how the problem is addressed today and technologies already available locally?
- b. What is the market potential for the technology? What are you basing this estimate on?
- c. Who are the main competitors and how is your solution different to theirs?

33. Please specify quantitative, environmental indicators that can be used to follow up the project

34. Please specify the quantitative indicators that can be used to measure the projects development effects.

35. How will the project contribute to improved gender equality in the country?

36. Capacity building

- a. Please describe the needs and plans for capacity building and technical assistance, from the technology provider, to learn how to operate and maintain the technology.

37. Long term effects.

- a. Assess the commercial viability of the demonstration project in 1 and 5 years.
- b. How will it be financially viable after the project finance has ended?

38. Results after the project period

- a. How will the maintenance and operations be managed and financed after the project?
- b. Who will be responsible for this?
- c. Please also indicate what human resources that are needed.